**Maharashtra Scooters Limited**

CIN: L35912MH1975PLC018376  
Registered Office: Bajaj Auto Limited Complex,  
Mumbai-Pune Road, Pune- 411 035  
Website: [www.mahascooters.com](http://www.mahascooters.com)  
Email ID: [ssubbramaniam@bhil.in](mailto:ssubbramaniam@bhil.in)  
Tel: (020) 7157 6066

Date: 18 May 2023

To,

Folio No.: \_\_\_\_

Dear Shareholder,

|  |  |  |
| --- | --- | --- |
| **Subject** | **:** | **Reminder for furnishing of PAN, KYC details and Nomination by holders of physical securities on or before 30 September 2023** |
| **Ref.** | **:** | **SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated  16 March 2023** |

This is to inform that SEBI vide the captioned circular, *inter‐alia*, mandated:

1. Furnishing of PAN, email address, mobile number, bank account details, specimen signature and nomination by holders of physical securities
2. any service request shall be entertained only upon registration of the PAN, Bank details and the nomination.
3. to ensure that your PAN is linked to Aadhaar by 31 March 2023, or any other date as may be specified by the Central Board of Direct Taxes to avoid freezing of your folio. Currently CBDT extended the date till 30 June 2023.

Folios wherein any one of the said document / details are not available **on or after   
1 October 2023**, shall be frozen by Company’s Registrar and Share Transfer Agent viz., KFin Technologies Limited.

Shareholders whose folio(s) have been frozen shall be eligible to lodge grievance or avail any service request only after furnishing the requisite details. Further, payment of dividend in respect of such frozen folio(s) will be made only through electronic mode effective from 1 April 2024.

If the folio(s) continue to remain frozen on 31 December 2025, frozen folio(s) shall be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002.

Therefore, we request you to send the documents/updated details, as per the table below, to Company’s RTA immediately on receipt of this letter:

| **Sr.**  **No.** | **Particulars** | **Please furnish details in** |
| --- | --- | --- |
| 1 | PAN | Form ISR‐1 |
| 2 | Postal address |
| 3 | Email address |
| 4 | Mobile number |
| 5 | Demat account number |
| 6 | Bank details |
| 7 | Signature | Form ISR-1 / Form ISR-2, as applicable |
| 8 | Nomination details | Form No. SH‐13 |
| 9 | Cancellation or variation of Nomination | Form No. SH-14 |
| 10 | Declaration to opt out nomination | Form ISR‐3 |

The aforesaid forms can be downloaded from the website of the Company at <https://www.bhil.in/investors.html#url-stock-exchange-intimations> and RTA at <https://ris.kfintech.com/clientservices/isc>

Request you to please fill the attached form/s and return the same along with requisite self‐attested documents and **this original cover letter** at the following address at the earliest to enable us to process your request.

**KFin Technologies Limited,**

**Unit: Maharashtra Scooters Limited**

Selenium Tower B, Plot 31‐32, Gachibowli, Financial District,

Nanakramguda, Hyderabad – 500 032.

**Toll free no. 1800‐309‐4001**

E‐mail: [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com)

We suggest you retain a copy of this cover letter for your records.

Thanking you,

Yours faithfully,

For **Maharashtra Scooters Limited**

**Sd/‐**

**Sriram Subbramaniam**

**Company Secretary**

Encl: As above